

Historic, Archive Document

Do not assume content reflects current scientific knowledge, policies, or practices.

1.94 2
APF 4932
cap 3

WAR FOOD ADMINISTRATION
Office of Marketing Services

April 6, 1945

FISCAL DIVISION MEMORANDUM NO. 7

Travel - Unused Pullman Tickets

As provided in section 3(a) of Budget and Finance Circular 747, dated February 5, 1944, unused Pullman tickets or portions thereof should be held in the Finance Office until related billings are received. After vouchers covering charges for the unused tickets have been received and the necessary deductions made, the tickets should be returned to the Pullman Company with complete references to the deductions.

The practice of returning unused tickets to the Pullman Company prior to receipt of related claims should be discontinued if such practice has been followed in the past.

H. L. McLeod
H. L. McLeod, Acting
Chief Fiscal Officer



